

# MIXING SUBMISSION GUIDE



sjötta sound

[sjottasound.com](http://sjottasound.com)

Dear Client,

thank you for Your trust and commission to have your song(s) mixed at Sjötta Sound. I will be taking maximum care of your art using highly praised in-the-box solutions alongside efficient outboard units with great character.

As a professionally trained audio engineer and a small business owner it is especially important for me to be as transparent, communicative, precise and diligent as possible. For a reasonable turnaround time and to be able to eventually give Your tracks the focus they deserve, I have written this guide to speed up workflow.

Please observe the below instructions to make work in mixing faster but more efficient.

Thank You for Your understanding.

Best regards,

Tamás Árki  
audio engineer / owner, Sjötta Sound

## FORMAT REQUIREMENTS

Every track of your song should be exported as

- broadcast wave (WAV, .wav) format;
- 24-bit bit depth;
- at 48kHz sample rate. If nothing better than CD quality is needed, it can be 44.1kHz but changing this in the mixing stage will not end up in a better-sounding song.

All tracks have to be exported in the whole length of the session, so even the empty parts should be included. (If your song is exactly 2 minutes long, every track has to be exactly 2 minutes long.)

Please supply multi-track files dry, without reverb or effects. If you feel that a specific effect, processing or creative element (filter sweeps, delays etc.) is an integral part of the sound then please provide a clearly labelled 'dry safety' version of your track.

## NAMING REQUIREMENTS

The standard by the Audio Engineering Society (AES) dictates that track and archive naming can only contain the 26 letters of the English alphabet, the ten numbers 0-9 and the underscore ( \_ ).

Since every mixing environment (DAW) imports the tracks by filename it is very important workflow-wise to be able to see what track it is. Because of this, tracks must have a filename starting with the most information.

For example:

Cello\_EineKleineNachtmusik\_WolfgangAmadeusMozart.wav

## SUBMISSION STRUCTURE RECOMMENDATION

In order to speed up work, it is advisable to not only compress all tracks of one song into one separate ZIP file but to have subfolders inside that ZIP file that bear the name of a musical function. The ZIP file should contain sample rate, musical key and BPM.

Using the multitracks available for Michael Jackson's 'Scream' available on the Internet Archive, it would look like this:

Final file submitted: MichaelJackson\_Scream\_24bit\_48kHz\_C\_107.zip

Folder structure:

- Drums – kicks, snares, cymbals, toms and samples thereof
- Bass – bass guitar, synth bass, bass-functioned instruments
- Vocals – lead vocals
- Percussion – anything percussive not expressly in drums
- Background Vocals – choirs, ad-libs, double takes, „thickenings”
- Guitars – all guitar tracks
- Strings – string instruments or synth pads
- Keys – pianos, synths, any keys performing a melody
- FX – anything not having a particular melody (in Scream it is:  
sirens, TV announcer voice)
- MIXINGNOTES

MIXINGNOTES has to contain the following:

- information again in PDF or TXT file: BPM, sample rate, bit depth, musical key, rhythm (4/4, 5/4 etc.) If there is a change in any of the above musical features, a precise point of change has to be included!
- which tracks feature sounds from sample libraries or loops
- any and all mixing-relevant remarks about the songs' arrangements
- a tentative tracklist of the releases the songs are featured on

## ONLINE SUBMISSION REQUIREMENTS

After purchasing the mixing service on the website, please send your multitracks as one zipped file per song, uploaded to a mass file sending service like wetransfer.com or send.tresorit.com or by sharing the folder from Dropbox or Google Drive.

Please make sure the link is accessible (e.g. made “public”, for access for those with the link).

Keep in mind that it might take a couple of days to download the multitracks files.